## **5 Steps to Clean and Disinfect a Chromebook**

This information is directed towards the prevention of COVID-19. The cleaning techniques described below can be used to generally clean and disinfect devices, like shared Chromebooks at the end of a school year or during flu season. The same process can also be used for any external peripherals like a Bluetooth keyboard and mouse or even your phone.

## **Preparation**

You will need some bleach-free disinfectant wipes or a solution of 40 percent rubbing alcohol and 60 percent distilled water. Using full-strength rubbing alcohol can damage the coating that helps to keep smudges off the screen. You will also need a couple of microfiber cloths or any cleaning cloths that are linen free. Finally, a can of compressed air is optional if you want to remove any dust that might be hiding in your Chromebook but disinfecting purposes.

Harsh cleaning supplies like bleach should NEVER be used on your electronics since they can also damage the screen and other parts of your Chromebook. Also, avoid any abrasive cleaning brushes or cleaning pads that might scratch the surfaces of your Chromebook (this includes Magic Erasers).

Last precaution NEVER spray any cleaning solution direct 0 0 1 D2 eAnin

**Step 5** After everything is dry, you can use a dry microfiber to buff the screen and remove any haze that might be lingering on the display from the disinfecting process.